



CALHOUN  
COMMUNITY  
COLLEGE

DECATUR, ALABAMA

# ATHLETIC HANDBOOK

**2016-2017**

## MEMBERSHIP

Calhoun Community College is a member in good standing of the National Junior College Athletic Association (NJCAA) and the Alabama Community College Conference (ACCC). All policies and procedures of these organizations are published in an annual handbook. Calhoun Community College participates under all guidelines mandated by the National Junior College Athletic Association (NJCAA) and the Alabama Community College Conference (ACCC). The Calhoun Community College Athletic Department competes in the Northern Division of the ACCC as an NJCAA Division I participant.

*Calhoun Community College is committed to equal opportunity in employment and education. The College does not discriminate in any program or activity on the basis of race, color, religion, gender, age, national origin, disability, marital status or any other protected class.*

*Calhoun Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate's degrees and certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Calhoun Community College.*

*Calhoun is a member of the  
American Association of Community Colleges  
Alabama Community College System*

*Calhoun Community College is a tobacco-free college.*

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# INTRODUCTION

This Athletic Handbook was written to familiarize student athletes and their parents with the policies and procedures in the Athletic Department. *This handbook is written within the guidelines of the policies and procedures of Calhoun Community College on page eight of the College Catalog and in no way supersedes any policy of the College.* It is merely an explanation of the policies and procedures that apply to the Athletic Department. All student athletes and members of the Athletic Department are expected to abide by the procedures in this handbook and exemplify model citizenship at the college and in the community.

Athletic competition is an integral part of the overall educational program at Calhoun Community College. Academic success will be the primary goal of each and every student athlete and member of the Athletic Department staff.

Athletics contributes to education. Success, failure, social contributions, respect for authority, competition, physical growth, mental health, leadership, quick thinking, sacrifice, and self-discipline only scratch the surface of the areas in which athletics contribute. Calhoun's Athletic Department believe the playing area acts as a laboratory of life and encourages participation for the fullest development of each individual's maximum potential.

Education is an investment for tomorrow as well as a requirement of our democratic way of life. Education will be kept in its proper perspective as our foremost goal.

This handbook is updated annually and contains material that is current and correct. All questions or concerns not answered by this handbook should be directed to the Athletic Director and/or Dean of Student Services.

## NJCAA Baseball All American

**2011**

Hunter Kelly

**2016**

Carson Jones

"You do not have to choose between being an athlete and being smart. You can do both."

— Harry Moore  
Retired Calhoun English Instructor

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## NJCAA Academic All Americans

**2007**

Jason Dorsey  
Kimberly Haney  
Lacey Keenum  
Jenia Stephenson

**2009**

Haley Keenum  
Hollye Keenum

**2010**

Christina Boczek  
Malea Hensley  
Cody King

**2011**

Anna Hall  
Rachel Keeton

**2012**

Hannah Ledbetter  
Matthew Tittle

**2013**

Chelsea Bennich Kimberly Evans  
Kelsey Gilbert Kelsey Turner  
Jessica Speake Taylor Sasser

**2014**

Jacob Nelson  
Todd Gibson

**2015**

Makenzie Childress  
Caitlyn Hayden  
Jennifer Schroeder

**2016**

Morgan Bailey Sydney Brown  
Jay Copeland Brent Gillespie  
Hannah Jenkins Jordan McKinney  
Shelby Miller Shane Priest  
Jeffrey Reed Blakley Stephenson  
Drake Whitten



**CALHOUN**  
COMMUNITY COLLEGE

## 2016-2017 CALENDAR

### Fall Semester

Registration/Duty Day	R	Aug	11
Registration/Duty Day	F	Aug	12
Professional Development/Duty Day	M	Aug	15
Registration/Duty Day	T-F	Aug	16-19
Huntsville Weekend Classes Begin	F	Aug	19
Classes Begin	M	Aug	22
Holiday – Labor Day	M	Sept	5
Professional Development/Duty Day	M	Oct	10
Veterans Day	F	Nov	11
Faculty Duty Day	W	Nov	23
Holiday – Thanksgiving	R-F	Nov	24-25
Last Class Day Before Finals	W	Dec	7
Finals	R-W	Dec	8-14
Duty Day/Grade Reporting	R	Dec	15

### Spring Semester

Professional Development/Duty Day	T	Jan	3
Registration/Duty Day	W	Jan	4
Registration/Duty Day	R	Jan	5
Registration/Duty Day	F	Jan	6
Huntsville Weekend Classes Begin	F	Jan	6
Classes Begin	M	Jan	9
Holiday – King/Lee	M	Jan	16
Professional Development	M	Feb	20
Spring Break	M-F	Mar	27-31
Classes Resume	M	April	3
Last Class Day Before Finals	W	May	3
Final Exams	R-W	May	4-10
Duty Day/Grade Reporting	R	May	11
Graduation/Duty Day	F	May	12

### Summer Semester

Duty Day/Registration	R	May	18
Duty Day	F	May	19
Classes Begin	M	May	22
Holiday/Memorial Day	M	May	29
Holiday/Independence Day	T	July	4
Last Class Day Before Finals	W	July	26
Final Exams	R-W	July	27-Aug 2
Grade Reporting/Duty Day	R	Aug	3

#### The College will be closed the following ten holidays:

Monday	September 5, 2016	Labor Day
Friday	November 11, 2016	Veterans Day
Thursday	November 24, 2016	Thanksgiving Day
Friday	November 25, 2016	Day after Thanksgiving
Friday	December 23, 2016	Christmas Eve
Monday	December 26, 2016	Christmas Day
Monday	January 2, 2017	New Years' Day
Monday	January 16, 2017	Martin Luther King/Robert E. Lee
Monday	May 29, 2017	Memorial Day
Tuesday	July 4, 2017	Independence Day

#### In addition, the College will be closed the following days:

Tuesday	December 27, 2016
Wednesday	December 28, 2016
Thursday	December 29, 2016
Friday	December 30, 2016
Thursday	March 30, 2017
Friday	March 31, 2017

### Faculty Duty Days & Instructional Days By Semester

#### Fall

	Faculty Duty Days	Instructional Days
August	15	8
September	21	21
October	21	20
November	19	18
December	11	10
<b>Total</b>	<b>87</b>	<b>77</b>

#### Spring

	Faculty Duty Days	Instructional Days
January	20	16
February	20	19
March	18	18
April	20	20
May	10	8
<b>Total</b>	<b>88</b>	<b>81</b>

#### Summer

	Faculty Duty Days	Instructional Days
May	9	7
June	22	22
July	20	20
August	3	2
<b>Total</b>	<b>54</b>	<b>51</b>

### Grand Totals Faculty Duty Days & Instructional Days

Semester	Faculty Duty Days	Instructional Days
Fall	87	77
Spring	88	81
<b>Total</b>	<b>175</b>	<b>158</b>
Summer	54	51
<b>GRAND TOTAL</b>	<b>229</b>	<b>209</b>

# COLLEGE INFORMATION

**Contact:**

**GENERAL INFORMATION**

Founded: September 1947  
 President: Dr. James Klauber  
 Enrollment: Approx. 10,500  
 Conference: National Junior College Athletic Association  
 Region XXII Division I  
 Colors: Royal Blue and White  
 Nickname: Warhawks/Lady Warhawks

**ATHLETIC STAFF**

**Academic Advisor**

Gina Loosier (M.A., University of North Alabama)

**Athletic Director/Softball Coach**

Nancy Keenum (Ed.D. Nova Southeastern University)

**Baseball Coach**

Mike Burns (M.A., University of North Alabama)

**Golf Coach**

Craig Bocking (B.A., University of North Alabama)

**Baseball Assistants**

Joey Noro (B.S., University of Montevallo)

**Softball Assistant**

Jayne Clem (M.A., Alabama A&M University)

Gil Loeser (B.S. University of Houston)

**Athletic Secretary**

Crystal Higginbotham (B.B.A., Athens State University)

**Athletic Trainer**

Brian McClendon (B.S. University of West Alabama)

Encore Rehabilitation

Absences/Coursework .....	Instructor
Academic Advising .....	Advising Center
Academic Programs .....	Advising Center
Address Change .....	Admissions Office
Adding or Dropping a Class .....	Gina Loosier/Coach
Admissions .....	Admissions Office
Athletics .....	Gymnasium/Nancy Keenum
Athletic Insurance .....	Gymnasium/Crystal Higginbotham
Books/Supplies .....	Bookstore
Career Information/Job Placement .....	Career Services
Catalogues .....	Admissions Office
Clubs & Organizations .....	Student Activities Facilitator/Kelly Hovater
Counseling (Decatur) .....	Director of Student Services
Counseling Advising (Huntsville/RSA) .....	Counselor Huntsville/RSA
Disabilities .....	Services for Persons with Disabilities
English Difficulties .....	English Learning Center
Extension Courses .....	Admissions Office
Evening Program .....	Evening Counselor
Fees .....	Business Office
Final Exams (Reschedule) .....	Vice President for Instruction and Student Success
Financial Aid .....	Student Financial Services/Pam Thurman
GED Testing .....	Counseling Center
Grade Change .....	Instructor
Grades .....	Instructor/Coach
Graduation Applications .....	Admissions
Graduation .....	Admissions
Learning Centers/Student Success Center .....	Developmental Services-Special Services-EOC
Lost and Found .....	Security/Campus Police Office
Math Difficulties .....	Math Learning Ctr.
Music (Band and/or Chorus) .....	Music Department
Parking Permits .....	Switchboard (Student Center)
Personal Problems .....	Counselor or Faculty
Placement Tests .....	Advising Center
Probation and Suspension .....	Registrar/Admissions
Quality Points .....	Admissions Office
Refunds .....	Business Office
Registration .....	Gina Loosier
Scholarships .....	Student Financial Services/Pam Thurman
Selective Service.....	Student Financial Services
Social Functions.....	SGA
Student Government Association .....	Student Government Office
Testing (all types-personal).....	Counseling Center
Transcripts .....	Admissions Office
Transfer .....	Advising Center
Transfer Credit to Calhoun.....	Registrar
Withdrawal (from College or certain courses) .....	Academic Advisor/Coach
Work Study .....	Student Financial Services (Cherri Scott)

# DECATUR CAMPUS MAP

CALHOUN  
COMMUNITY COLLEGE



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## Important Phone Numbers

<b>Calhoun Switchboard</b> .....	(256) 306-2500	<b>Admissions</b> - Chasteen Student Ctr. ....	306-2593
<b>Security /Campus Police</b> .....	306-2574	<b>Bookstore</b> - Kelley Gym.....	306-2767
<b>Emergency Calhoun Security</b> .....	306-2911	<b>Business Office</b> .....	306-2541
<b>Dr. Patricia Wilson</b>		Math-Science-Administration Building	
Dean of Student Services .....	306-2613	<b>Financial Services</b> .....	306-2624
Chasteen Student Center,		Chasteen Student Center	
patricia.wilson@calhoun.edu		Pam Thurman, pam.thurman@calhoun.edu	
<b>Gina Loosier</b>		<b>Wellness Center</b> - Kelley Gym/K-126 .....	306-2792
Athletic Academic Advisor .....	306-2632	<b>Team Physicians</b>	
Chasteen Student Center/Advising Center,		Decatur Orthopaedic .....	350-0362
gina.loosier@calhoun.edu		<b>Athletic Insurance (secondary)</b>	
<b>Crystal Higginbotham</b>		Bob McCloskey Insurance	
Athletic Office Secretary .....	306-2858	(BMI) .....	800-445-3126
Kelley Gym/K-100		<b>Athletic Trainers</b>	
crystal.higginbotham@calhoun.edu		Encore Rehabilitation .....	350-6331
<b>Dr. Nancy Keenum</b>		<b>Drug Testing</b>	
Athletic Director/Softball Coach .....	306-2850	Occupational Health Group .....	353-4325
Kelley Gym/K-101, nancy.keenum@calhoun.edu		Calhoun Community College	
Cell - (256) 306-6030		<b>www.calhoun.edu</b>	
<b>Mike Burns</b> - Baseball Coach .....	306-2840	Alabama Community College Conference	
Kelley Gym/K-103, mike.burns@calhoun.edu		<b>www.acccathletics.com</b>	
Cell - (256) 318-0291			
<b>Craig Bocking</b> - Golf Coach.....	306-2857		
Kelley Gym/K-107, craig.bocking@calhoun.edu			
Cell - (256) 616-5525			

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## Calhoun Student-Athletes:

Participation in intercollegiate athletics is a privilege. As a student-athlete, expectations are high and much is required. You will spend many hours in the classroom, studying, and participating in practice and games. We are here to assist you in your academic and athletic career.

We wish you the best and look forward to sharing your success!!



**Gina Loosier**  
Athletic Academic Advisor



**Mike Burns**  
Baseball Coach



**Nancy Keenum**  
Athletic Director  
Softball Coach



**Craig Bocking**  
Golf Coach



**Crystal Higginbotham**  
Athletic Secretary

## Letter from the President



Dear Student-Athlete:

It is with great pleasure that I welcome you to Calhoun Community College as a student and an athlete. Calhoun is known for academic excellence and stellar athletic performance. This combination will both chal-

lenge and inspire you to be your best.

I look forward to getting to know you and watching you compete. I am confident you will represent the College well on and off the field.

Good luck in your studies and on the field or on the links!

Sincerely,

James S. Klauber, PhD  
President

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## Letter from the Dean of Student Services



Dear Student-Athlete:

Is it my pleasure to welcome you to Calhoun Community College. Calhoun has a rich tradition of academic excellence and outstanding athletic performance. Your status as a student-athlete affords you the unique

opportunity to excel, both in the classroom and on the field of play. I encourage you to take full advantage of available support services such as advising and tutoring to assist you in reaching your academic goals this year. Finally, feel free to contact me if I can be of assistance.

Sincerely,

Dr. Patricia Wilson  
Dean of Student Services

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# STUDENT ATHLETE RIGHTS

## STUDENT RECORDS AND TRANSCRIPTS

The Family Educational Rights and Privacy Act of 1974 (FERPA) sets the requirements pertaining to the privacy of student records. Calhoun Community College will follow the guidelines as outlined on pages 17-18 of the College Catalog.

## DUE PROCESS FOR STUDENT ATHLETES

Student athletes are guaranteed procedural due process in all cases involving formal discipline charges. The Dean of Student Services, in her role of student advocate, will attempt to deal informally with discipline problems prior to the filing of formal charges. Emphasis, either informally or with a formal charge, will be placed upon achieving a satisfying resolution rather than on seeking to emphasize guilt and punishment. In the event resolution of the conflict cannot be informally mediated by the coach, the Athletic Director, or the Dean of Student Services, formal proceedings will follow as outlined in the College Catalog.

## COUNSELING AND ADVISING

Gina Loosier, academic athletic advisor, will be available to advise student athletes as to which classes should be taken each semester. Athletes must meet with Mrs. Loosier prior to registration each semester.

In addition, the counseling staff provides assistance to student athletes and prospective student athletes in making educational, personal, and career choices. The counselors are available by appointment in the James Chasteen Student Center to assist you. Career planning and job placement opportunities are available to all student athletes enrolled at Calhoun Community College. Computerized and printed information is available on salaries, employment opportunities, and educational requirements for hundreds of different careers as well as interest inventories, information on job search skills, and job placement. Student athletes wishing to take

advantage of this service should make an appointment in the Career Services office, located in the Chasteen Student Center on the Decatur campus.

## STUDENT ATHLETE RIGHTS

Each student athlete may be requested by each coach to complete an athletic information form. This form provides information for the coach, athletic secretary, and public relations office. It provides important information in the preparation of brochures and news releases. It is important that the student athlete read the statement at the end of the form on the back page. Due to the Privacy Act (which deals with the releasing of confidential information about students), it is required that a signed copy of the form be on file before any information may be released on an individual athlete.

## EQUITY IN ATHLETICS DISCLOSURE ACT

The Equity in Athletics Disclosure Act (EADA) requires co-educational institutions of higher education to prepare annually – and make available to students, potential students and the public – a report on participation rates, financial support, and other information on men’s and women’s intercollegiate athletic programs. This information is on file in the Admissions Office, Athletic Director’s office, and the Dean of Student Services office.

***“Champions keep playing until they get it right.”***

*— Billie Jean King*



# REGISTRATION

## PROCEDURES FOR REGISTRATION

1. Prior to the registration process, a student athlete must complete the college application process, request high school and college transcripts, submit computerized placement test scores or ACT scores to the academic advisor, Gina Loosier, and complete the FAFSA.
2. Confer with Gina Loosier, academic advisor, and your coach, each semester. Arrange for an appointment for your appropriate registration date and time. Phone 306-2632. Current academic schedules for registration are available at [www.calhoun.edu](http://www.calhoun.edu).
3. All student-athletes will be responsible to register online for classes after they have been advised by Gina Loosier. Follow procedures at [www.calhoun.edu](http://www.calhoun.edu). Click MyCalhoun. Log in with "C" number and pin.
4. **All college fines must be paid prior to submitting an academic schedule for registration.**
5. **Do not drop or withdraw from a class without permission from the academic advisor and your coach.**

## ATHLETIC SCHOLARSHIP BOOKS

- 1.) Pick up your schedule and books from the bookstore at an assigned date/time. Student athletes must have picture ID and a copy of their schedule
- 2.) **During finals week, return ALL books to bookstore.** You must return books prior to departing campus for the semester break.
- 3.) Student athletes will pick up the next semester books when books are returned. A current schedule must be presented.

**IF YOU FAIL TO RETURN ALL BOOKS, THE ATHLETE MUST PAY FOR ALL BOOKS THAT ARE NOT RETURNED.**

**IF A STUDENT WITHDRAWS FROM A CLASS, THE BOOK MUST BE RETURNED TO THE BOOKSTORE IMMEDIATELY.**

If you fail to follow all bookstore procedures, you may be required to pay for your books.

## MANDATORY PLACEMENT TESTING

Based upon placement guidelines, any student athlete who has not successfully completed an English and/or mathematics course at a regionally accredited college or university must complete the placement examination prior to enrolling in any English or mathematics course at Calhoun. The student athlete should present the testing results sheet to his/her advisor for appropriate registration in English and mathematics courses. Students who earn 20 or more in math and English on the test may be exempted from the placement exam upon submission of official ACT scores.

The placement test will be administered at the Decatur and Huntsville campuses. A computer testing center is available in the Chasteen Student Center on the Decatur campus. Call 306-2648 (Decatur), or 890-4770 (Huntsville), to schedule an appointment.

## SELECTIVE SERVICE

Act No. 91-584 passed by the Alabama Legislature requires that males 18-26 must register with the Selective Service before they may enroll with any state educational institution.

## PARKING AND TRAFFIC REGULATIONS

Student athletes who are enrolled at Calhoun Community College are required to affix a parking pass to the rear view mirror of their automobile or where visible on motorcycles, regardless of location. You may obtain your decal at the switchboard in Chasteen Student Center.

## GRADUATION

Calhoun Community College awards the Associate in Arts, the Associate in Science, and the Associate in Applied Science degrees, and certificates for non-degree programs.

**Apply by October 15 of your sophomore year. All athletes are expected to graduate with a degree upon completion of their eligibility.** Graduation applications are available on the Calhoun website at [www.calhoun.edu](http://www.calhoun.edu) or in the Athletics Office. **There is a \$20 graduation fee for each degree and must be paid by the student athlete. Caps and gowns will be sold separately in the bookstore.**

# FINANCIAL AID

## FINANCIAL AID

All athletic scholarship recipients must apply for Financial Aid.\* Student athletes should communicate with personnel in the Office of Student Financial Services. Additional information may be found on pages 22-29 of the College Catalog. Financial Aid programs available at Calhoun Community College include the following:

1. Pell Grants
2. Federal Supplemental Education Opportunity Grants (FSEOG)
3. Federal Work-Study
4. Stafford Loan (SL)
5. Alabama Student Assistance Grants (ASAG)
6. Scholarships
  - a. Academic
  - b. Athletic Grants-in-Aid
  - c. Calhoun Foundation
  - d. Performing Arts
  - e. Student Activity and Leadership
7. Veterans, Servicemembers, and Their Dependents' Benefits
8. Dorothy B. Johnson Loan Fund
9. Workforce Investment Act (WIA)

Calhoun students are not allowed to receive additional Calhoun scholarships combined with an athletic scholarship. Athletes may receive FSEOG or Work-Study in addition to an athletic scholarship. If a student athlete receives additional scholarships from an outside agency that cover tuition, a refund check will be mailed to the student's permanent address after the 4th week of the semester.

### ATHLETIC SCHOLARSHIPS

\* All student athletes are required to complete a Free Application for Federal Student Aid (FAFSA) each year.

### (GRANTS-IN-AID)

Athletic scholarships and manager scholarships will cover the cost of books, tuition, and fees for a maximum of 73 semester hours, not including remedial classes or team activity classes. Physical education courses corresponding to the athlete's intercollegiate team will be allowed in addition to the 73 hours. The Athletic Scholarship will provide for six credit hours during summer school as not to exceed the yearly semester hour limit. The annual 35 semester hour limit will be adjusted to meet the 73 two year limit. If an athlete withdraws

from a class, he/she may be required to pay for the course in the future. Athletic scholarships will pay to repeat a class one time. The student athlete may be required to pay for a portion of summer school tuition and fees as a result of the withdrawal.

The estimated value of an athletic scholarship each year is \$8,000 for in-state student-athletes and \$12,000 for out-of-state student-athletes. Annual estimates are calculated for Fall, Spring, and Summer terms to include tuition, books, and fees.

Recipients of an athletic scholarship will be asked to sign a Scholarship Agreement Form and a National Letter of Intent. Copies of this form will be filed with the National Junior College Athletic Association and the Alabama Junior and Community College Conference. In addition, copies will be retained by the College and the scholarship recipient. All athletic scholarship recipients must complete a FAFSA.

Cancellation of an athletic scholarship is permitted:

1. If the athlete becomes ineligible for participation in athletics because of academic and/or disciplinary reasons; (OR)
2. For misconduct (unrelated to athletic ability) found by the person or body in charge of general discipline at the institution, after following the same procedures as in other disciplinary matters, to be serious enough to warrant permanent suspension or dismissal from the athletic program; (OR)
3. Volunteer non-participation.
4. If the athlete elects to not participate on the team, he/she forfeits their athletic or manager scholarship and will be responsible for all current and future tuition, books, and fees immediately.

As part of the scholarship agreement, each scholarship recipient will be issued books from the College Bookstore each semester. It is the student athlete's responsibility to turn in books immediately upon completion of your finals and to pick up your books for the next semester, if applicable. Failure to do so will result in the athlete having to purchase books for the next semester. These books are on loan; therefore, athletes will be responsible for any charges resulting from damage or loss. Should the athlete fail to return the books, the athletic team's budget will be charged for them. Student athletes may be asked to complete an exit evaluation/interview when they leave the Calhoun Athletic Department.

## INSURANCE COVERAGE

Calhoun Community College provides accident insurance coverage for student athletes, managers, and student coaches. The accident insurance provides coverage for intercollegiate play, practice, and travel. Insurance coverage is not provided for students participating in a tryout. Any student participating in a tryout will be asked to sign a Release from Liability and Hold Harmless Agreement.

All injuries should be immediately reported to the Head Coach. The coach will speak with the Encore Athletic Trainer to determine if medical treatment is required. All medical evaluations and physical therapy appointments must be scheduled at a convenient time, not to miss class or practice. Contact your coach prior to scheduling an appointment for medical services. **The student athlete and coach are required to complete a BMI (Bob McCloskey Insurance) injury report on the day of the injury, prior to the initial doctor's visit. The athlete should present the physician's office with the signed injury report and a copy of the Insurance Referral form (see Appendix). A copy of the injury report form will remain in the Athletic Office.**

The accident insurance policy provided by the College is secondary coverage and will be implemented in excess of any other coverage you or your parents may have. The athletic insurance is negotiated through the ACCC conference annually. There is a \$ 5,000.00 deductible that must be met prior to Calhoun's insurance being activated. The Calhoun Community College athletic insurance will not cover any co-payments required by the primary insurance until the \$5,000 deductible is met. For uninsured student-athletes, BMI will be the primary coverage and will cover intercollegiate play, practice, and travel after the \$5,000.00 deductible is met.

The college may assist student-athletes with unpaid medical expense for an injury during a college activity. Students must complete the Uninsured Medical Costs Claim Form in the Appendix and submit all requested documents to Dr. Nancy Keenum. The primary insurance must have been exhausted prior to students requesting assistance. If you have questions, contact Mrs. Carla Larry in the Business Office (256) 306-2540.

Calhoun Community College does not provide health insurance coverage for you. Insurance coverage for any health-related illness is the responsibility of you

and/or your parent(s) or guardian(s).

Each individual who participates in the athletic program at Calhoun Community College must have an insurance information questionnaire and a copy of your personal insurance card on file in the athletic office to receive athletic insurance coverage. All information must be completed and on file prior to the first athletic contest.

**Calhoun Community College has 90 days to file the injury report with Bob McCloskey Insurance –[www.bobmccloskey.com](http://www.bobmccloskey.com). To complete the insurance claim, the student-athlete must have the BMI Injury Claim form (page 20), itemized physician/physical therapy/hospital statements, and the primary carrier statement to the Athletic Office. It is imperative all paperwork be completed in a timely manner. Claims will not be processed without all required elements.**

## PHYSICAL EXAMINATIONS

The National Junior College Athletic Association requires each athlete to have a physical examination before participating in any athletic practice session and/or game. All student athletes and managers must pass a physical examination by the Calhoun physicians and a drug test prior to the first official practice and to be eligible for athletic insurance coverage.

Physical examinations will be scheduled for baseball, softball, team managers, and all walk-ons prior to the Fall semester. You will be notified of the date, time, and location where the physical examinations will be held.

Each individual who participates in the athletic program at Calhoun Community College must complete an athletic health examination record. This examination record aids the physicians in performing a complete physical examination.

All students will be required to sign a consent form giving the athletic department staff permission to drug test the student at any time. All participants will be tested for drugs prior to the beginning of school and be subject to random drug testing throughout the year. The student athlete will pay for the initial drug test at a cost of \$32. Payment must be paid in cash at the time of the onsite drug test.

# ELIGIBILITY

## ELIGIBILITY

There are three levels of compliance for all athletes at Calhoun Community College.

1. National Junior College Athletic Association (NJCAA)
2. Alabama Junior and Community College Conference (ACCC)
3. Calhoun Community College

The steps for achieving and maintaining athletic eligibility as mandated by the NJCAA and the ACCC are outlined below under REQUIREMENTS FOR ATHLETIC ELIGIBILITY. Calhoun Community College has established certain eligibility regulations outlined below under ACADEMIC STANDARDS OF PROGRESS.

## REQUIREMENTS FOR ATHLETIC ELIGIBILITY

The following rules shall be used to determine a student's eligibility for athletic competition in any one of the certified sports of the NJCAA.

- A. Student-athlete must be making satisfactory progress within an approved college program or course as listed in the college catalog.
- B. Student-athletes must be enrolled in full-time status using any combination of sessions within a term, and in classes that begin before the end of the sport season in which the student athletes choose to participate, within 15 calendar days from the beginning of the term. Student-athletes that do not conform to this rule will be ineligible for the remainder of the term.
- C. Student-athletes must maintain enrollment in 12 or more credit hours of college work as listed in the college catalog during each term of athletic participation. Student-athletes who drop below 12 hours are ineligible until full-time status is regained within that term.
- D. Student athletes will enroll in 15-16 credit hours each semester.

## SEMESTER ELIGIBILITY

- E. Prior to the last official date to register for the second full-time semester, as published in the college catalog, a student must have passed twelve (12) semester hours with a 1.75 GPA or higher.
- F. Prior to the last official date to register for the

third full-time semester, and all subsequent semesters thereafter as published in the college catalog, a student must satisfy one of the following four (4) requirements to be eligible for the upcoming term:

1. Pass a minimum of twelve (12) semester hours with a 2.0 GPA or higher during the previous semester of full-time enrollment

**OR**

2. Pass an accumulation of semester hours equal to twelve (12) multiplied by the number of semesters in which the student was previously enrolled full-time with a GPA of 2.0 or higher.

**OR**

3. A first season participant must have passed a minimum accumulation of 24 credit hours with a 2.0 GPA or higher for the initial term of participation, regardless of previous term or other accumulation requirements. (NOTE: This only establishes eligibility for the initial term, not subsequent terms.

**OR**

4. A second season participant must have passed a minimum accumulation of 36 credit hours for a Fall sport, 48 credit hours for a Spring sport, with a 2.0 GPA or higher, regardless of previous term or other accumulation requirement.

- G. Prior to a second season of participation in an NJCAA certified sport, students must pass a minimum accumulation of twenty-four (24) semester hours with a 2.00 GPA or higher. (This is in addition to satisfying E or F.)

- H. Students not enrolled during the term when the season begins remain ineligible throughout the season schedule unless they enroll on the first possible enrollment date following

1. Their release from Active Armed Services of the United States with a discharge other than dishonorable.
2. Their return from a religious mission.
3. Their graduation from a high school or receipt of an equivalency diploma.
4. Their transfer from an NJCAA member college which dropped a sport after the school year begins.
5. A student attending a multi-campus college may, if at a campus of his/her enrollment a sport is not offered, participate in that sport at any campus within the system that offers the sport.

Students that satisfy one of the five exceptions

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become eligible after the previous term has ended upon registration as a full-time student for the new term. (Students must be added to the eligibility form before participating.)

I. AMATEURISM

Amateur athletes are those who engage in sports for the physical, mental, or social benefits they derive in participation and to whom athletics is an avocation and not a source for personal financial remuneration. A student-athlete's amateur status must adhere to all NJCAA guidelines. See Dr. Keenum or Coach Burns for a copy of the NJCAA rules.

J. TRANSFER

A student-athlete who has attended another college may not be immediately eligible for participation at Calhoun Community College. All NJCAA guidelines must be met prior to establishing eligibility. A Transfer Tracking Form is required for all student athletes participating in the NJCAA. Any student who has been identified as a transfer must have a Transfer Tracking Form on file, from all previous institutions, to be eligible to be certified and participate in official games. See Dr. Keenum or Coach Burns to determine eligibility.

K. HARDSHIP

The hardship provision of the NJCAA is available to student-athletes who are unable to complete a season of competition or did not satisfy one of the other eligibility rules as a result of an injury, illness or some type of an emergency beyond their control. The student-athlete must not have participated in more than 20 percent of the college's regular season schedule or have not participated in more than two of the institution's completed events in that sport, whichever number is greater.

## ACADEMIC STANDARDS OF PROGRESS

Academic standards of progress have been developed to ensure that you will be eligible to graduate from Calhoun Community College.

1. Each team coach will have responsibility for his/her team's academic progress.
2. Student athletes and managers may be required to attend study hall, at the discretion of their coach.
3. Grade checks will be distributed by your coach each semester to evaluate your progress. **STUDENTS WHO FAIL TO SUBMIT THEIR GRADES AT THIS TIME WILL NOT PARTICIPATE IN ANY GAME OR PRACTICE UNTIL THEIR GRADES HAVE BEEN RECEIVED.** Copies will be forwarded to the Athletic Director and Academic Advisor within one week of mid-term.
4. All student athletes and managers who fall below a "C" in any course at the mid-term may be required to attend study hall or the Learning Lab

5. All student athletes and managers who fail to have a 3.0 overall grade point average at the end of the semester may be required to attend a weekly study session the entire subsequent semester. All freshmen may be required to attend study hall the entire first semester.
6. No student athlete will participate in tournament play if academic eligibility requirements were not met at the end of the term.
7. In the off-season, a student athlete with a grade point average below 3.0 and who refuses to participate in study sessions, may forfeit his/her chances of signing a scholarship agreement for a second year.
8. All students must come prepared with books to study for the entire session.
9. The team coach and/or academic advisor will be responsible for arranging study hall and/or tutorial sessions.
10. Students are not required to be enrolled during the fall term to be eligible to participate in baseball or softball during the spring season.

## ADDITIONAL ELIGIBILITY REQUIREMENTS

- A. Students must not have previously competed during two(2) seasons in a given sport at any intercollegiate level.
- B. Entry into an athletic contest of any regularly scheduled contest during the collegiate year shall constitute one (1) season of participation.
- C. All student athletes participating in any NJCAA certified sports must have passed a physical examination administered by a qualified health care professional licensed to administer physical examinations prior to the first practice for each collegiate year in which they compete.
- D. All student athletes will complete urinalysis drug testing.
- E. Student athletes are expected to address all college personnel with respect.
- F. If students are withdrawn from a class, they may be ineligible for participation.
- G. **No student-athlete should participate in illicit or inappropriate social media posting.**

## DRUG POLICY OF STUDENT ATHLETES

In compliance with the Drug Free Schools and Communities Act Amendment passed by the U.S. Congress in 1989, Calhoun Community College implements a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees.

The Calhoun Community College Athletic Department abides by the Alabama Community College System policy with regard to drug testing.

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The stated purpose of this policy is, “to prevent illegal drug usage, to alert student athletes to serious physical, mental and emotional harm caused by drug abuse, and to maintain an athletic environment consistent with the high standards of the colleges and with the overall development and education of their student athletes.” The well-being of the student athlete is the primary concern of this policy, and the implementation of this policy should not be viewed as a penalty or as an obstacle to your full participation in the athletic program. Calhoun Community College is committed to promoting a drug-free environment and safeguarding the integrity of the athletic program and its participants.

## **GUIDELINES FOR POLICY**

### **806.02: DRUG TESTING OF STUDENT ATHLETES**

#### **I. PERSONS TO BE TESTED**

Any student who desires to participate in intercollegiate athletics at any institution of the Alabama Community College System will be required to submit to appropriate drug testing as determined by the Chancellor.

#### **II. TYPES OF TESTS TO BE PERFORMED**

- A. An initial drug test will be required prior to eligibility determination for any scholarship and/or participation in intercollegiate athletics, and all student athletes will be required each year to complete a mandatory drug test before each school year begins. A student will be required to authorize a drug test result to be provided to the Athletic Director, head coach, or other designated representative. The student’s specimen must have been collected and tested within the two-week period prior to eligibility determination and prior to the beginning of each year thereafter. The institution will not be responsible for the initial testing of the student although an institution may elect to pay for the initial screening with external funds.
- B. After the initial drug test has been provided, further testing of the student athlete will be conducted throughout the year at regular and random intervals, both announced and unannounced, utilizing an on-site testing device. All testing following the initial test will be controlled by and the responsibility of an assigned member college employee who is both disassociated with athletics and who is at least a Dean level college employee. The individual who conducts all random drug testing must be an employee of a recognized provider who is certified to do drug testing and not an employee of a member college. The on-site testing device shall be used only for subsequent testing and not for the initial test coordinated by the student. The Athletic Director, head coach, or other designated repre-

sentative may request a test at any time. Random individual and/or random team testing will be done at least four times per year. Each college will test at least ten percent of its total athletes at each random testing, and this testing can be conducted outside of the student athlete’s particular competitive season. For random testing, all student athletes will be included in a pool of names from which they may be selected by a computerized method of random selection. This selection shall be done by each institution by utilizing random number selection computer software. Each institution shall be responsible for maintaining an updated listing of student athletes to provide an accurate random selection pool.

#### **III. DRUGS TO BE TESTED**

The following panel of five (5) drugs shall be tested. Additional drugs may be added to the panel on the recommendation of the Athletic Director and with the approval of the president.

- A. Amphetamines
- B. Cocaine
- C. THC
- D. Opiates
- E. PCP

#### **IV. CONSENT TO DRUG TESTING**

- A. Each student athlete is required to sign a statement certifying that he or she has received a copy of the drug testing policy and guidelines and consents to provide urine specimen(s) for the purpose of analysis. If the student athlete is under eighteen (18) years of age, the student athlete’s parent or legal guardian must sign the drug testing consent form in addition to the student athlete. The Athletic Director, head coach, or other designated representative shall maintain the original of the signed consent form and may provide a copy of the consent form to the student athlete upon request.
- B. Student athletes have the right to refuse to consent to drug testing under this program; however, student athletes who decline participation in the program will not be permitted to participate in intercollegiate athletics.
- C. Student athletes may be excused from drug testing only under the most extreme circumstances (e.g., illness, family emergency). The student athlete is responsible for providing written verification for such absences. Approval of a verifiable absence is the responsibility of the Athletic Director, head coach, or other designated representative.

#### **V. SPECIMEN COLLECTION**

A copy of the guidelines must be provided to each collection site person, prior to the collection of the specimen, to ensure that all specimens are collected and tested within these require-

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ments. A specimen collection should not be initiated until the collection site has been made aware of the requirements of this program. Collection site personnel should contact the Athletic Director, head coach, or other designated representative to obtain a copy of these guidelines before any specimen collection is performed.

- A. The collection site person shall be a licensed medical professional or technician who has been trained for collection in accordance with chain of custody and control procedures – not a coach, Athletic Director, or any other employee.
- B. Specimen collection procedures shall provide for the designated collection site to be secured in accordance with chain of custody and control procedures. Security during collection may be maintained by effective restriction of access to the collection materials and specimens.
- C. When the student athlete arrives at the collection site, the collection site person shall ensure that the student athlete is positively identified as the individual selected for testing. This identification can be done through the presentation of photo identification or by an authorized institution representative. If the student athlete's identity cannot be established, the collection site person shall not proceed with the collection until such identification can be made.
- D. The student shall remove any unnecessary outer garments such as a coat or jacket. The collection site person shall ensure that all personal belongings such as bags, backpacks, purses, etc. remain with the outer garments. Through a visual check, the collection site person will make an effort to ensure that no concealed containers are on the student athlete's person.
- E. The student athlete may provide his/her specimen in the privacy of a stall or otherwise partitioned area that allows for individual privacy, unless there is reason to believe that a particular individual may alter or substitute the specimen to be provided. If direct observation is required, the collection site person or designated representative shall review and concur in advance with any decision by a collection site person to obtain a specimen under direct observation by a same gender collection site person.
- F. If the student athlete is unable to provide a specimen during the collection process, the individual may leave the collection site and return at a later time to begin the process again. The designated representative should be notified by the collection site person that the student athlete was not able to provide a specimen at that time. The Athletic Director, Head Coach, or other designated representative is responsible for ensuring that the student athlete returns to the collection site within the same day or, if not possible, no later than the following day.

- G. Once the specimen has been collected, the student athlete and the collection site person shall keep the specimen in view at all times prior to its being sealed and labeled. The collection site person and the student athlete will complete the necessary information on the custody and control form. The student athlete will sign the custody and control form certifying that the specimen identified as having been collected from him or her is in fact the specimen he or she provided. The specimen and the chain of custody and control form shall then be sealed in a plastic bag and labeled in the presence of the student athlete. The student athlete's participation in the specimen collection process is complete.

#### VI. ON SITE TESTING TO BE USED

- A. Regular and random testing by the institution shall be performed by utilizing an on site testing device. The collection site person performing the test shall check the specimen containers to ensure that the seals have not been broken and that all identifying numbers of the specimen containers match the information on the chain of custody and control form.
- B. Using only the primary specimen, the individual performing the test shall transfer the urine onto the testing device. A negative test result shall be recorded on the chain of custody and control form and in a test results log book. The log book shall contain the student athlete's identification number, date of test, and test result. The testing device that was used shall be maintained with the completed chain of custody and control form for each student athlete. Positive test results shall be recorded on the chain of custody and control form and in the test results log book. A positive test shall require that the specimen be sent to a certified laboratory for confirmatory testing. The split sample which has not been tested shall be the specimen sent to the laboratory.

#### VII. DRUG TESTING LABORATORY

Laboratories certified by the Substance Abuse and Mental Health Services Administration, U.S. Department of Health and Human Services (HHS), must be used to perform confirmatory urine drug testing analysis. These laboratories have met the minimum criteria established in the Mandatory Guidelines for Federal Workplace Drug Testing Programs.

#### VIII. MEDICAL REVIEW OF POSITIVE DRUG TEST RESULTS

- A. All specimens identified as positive on the initial test shall be confirmed by the testing laboratory.
- B. A Medical Review Officer (MRO), who shall be a licensed physician with knowledge of substance abuse disorders, shall review and interpret positive test results obtained from the testing laboratory. The MRO shall:

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1. Examine alternate medical explanations for any positive test results. This action may include conducting a medical interview and review of the student athlete's medical history, or review of any other relevant biomedical factors.
  2. Review all medical records made available by the tested student athlete when a confirmed positive test could have resulted from legally prescribed medication. Prior to making a final decision on the results of the confirmed positive test, the MRO shall give the student athlete an opportunity to discuss the result. The MRO shall contact the student athlete directly to discuss the results of the test or if unsuccessful in contacting the student athlete directly, the MRO shall contact the designated representative who shall have the student athlete contact the MRO as soon as possible.

#### IX. REPORTING OF DRUG TEST RESULTS

- A. Reporting of drug test results shall be made to the Athletic Director, head coach or other designated representative. Test results will not be released to any individual who has not been authorized to receive such results.
- B. A written notification of the test results shall be provided to the Athletic Director, head coach, or other designated representative. The test result shall not be received from any student or any person who is not a designated representative of the service provider. Students shall not be allowed to hand deliver any test results to representatives. Drug test results can be received by U.S. mail, if sent directly from the service provider. The envelope should be marked "CONFIDENTIAL" and should not be opened by any person not authorized by the institution to receive such results.
- C. Any institution of the Alabama Community College System may refuse to accept any test result that does not meet the requirements of the policy and guidelines.
- D. When drug test results are received by the Athletic Director, head coach, or other designated representative, these records shall be maintained in a confidential manner in a secured file with limited access. Individual records shall not be released to any person, other than the student athlete, without first obtaining a specific written authorization from the student athlete.
- E. Any positive drug test results are to be communicated by the Athletic Director, head coach, or other designated representative within three business days to the college President.

#### X. PENALTIES FOR A CONFIRMED POSITIVE DRUG TEST OR REFUSAL TO BE TESTED

- A. First Positive Test:

1. Student athlete will be temporarily suspended from athletic competition for a minimum two-week period.
2. Student athlete will be required to participate and successfully complete a substance abuse program before the student athlete will be permitted to return to participation in the athletic program.
  - a. The Athletic Director, head coach, or other designated representative will assign and/or refer the student athlete to a substance abuse program. The length of the substance abuse program will be determined by the program counselor. The student athlete must inform the designated representative of athletics regarding the expected completion date of the substance abuse program and whether or not the student athlete successfully completes the program. The student athlete will be responsible for any costs associated with the counseling and treatment in the substance abuse program. Any referrals to any substance abuse program shall be confidential.
  - b. A refusal and/or failure to successfully complete the assigned substance abuse program will require immediate suspension from the athletic program, as well as notification to the ACCC and parents/guardian of the student athlete of the positive drug test result and suspension.
  - c. If a student athlete does not successfully complete the assigned substance abuse program within two (2) weeks, permanent suspension from athletic competition and forfeiture of any athletic scholarship will be required.
3. Student athlete must receive a negative follow-up drug test before the student athlete will be permitted to return to participation in the athletic program. A failure to receive a negative follow-up drug test within a reasonable time will require immediate and permanent suspension from the athletic program, as well as notification to the ACCC and parents/guardian of the student athlete of the positive drug test result.
4. Student athletes who are suspended for a positive drug test and successfully complete a substance abuse program will be required to submit to follow-up drug testing for up to twelve (12) months while in the athletic program.

- B. Second Positive Test:



1. Permanent suspension from athletic competition and forfeiture of any athletic scholarship.
  2. Notification of the permanent suspension to the student athlete's parent/guardian as a result of the second positive test result.
  3. Notification of the permanent suspension to the ACCC by the member college President as a result of second positive drug test result.
- C. Prohibition from Enrolling at Other Member College  
Students who are suspended, whether temporarily or permanently, from a member college for failing to comply with the drug policy will be prohibited from enrolling at any other member college until such student is in compliance with the drug policy.
- D. Refusal To Be Tested  
A student athlete who refuses to be tested for drugs, after initially consenting to be tested, shall be considered to have made a decision not to participate in the athletic program. A refusal to cooperate in testing will result in suspension from the athletic program and forfeiture of any athletic scholarship. The designated representative shall be notified of any refusal to be tested.
- E. Failure to Appear  
A student athlete who fails to appear for drug testing will be given an opportunity to explain the failure to appear. If the student athlete agrees to be tested, another collection will be scheduled. If the student athlete fails to appear for the second time, the failure to appear shall be treated as if a positive test result had occurred. The designated representative shall be notified of any failure to appear.
- F. Interference With the Collection Process  
The student athlete designated to provide a specimen shall not be interfered with in any manner, by any person, other than those properly and specifically authorized by collection site personnel in order that the collection process shall be conducted within these guidelines. Any other student or student athlete who interferes or in any way attempts to alter the results of the designated student athlete's specimen shall be subject to discipline, including suspension from the institution, suspension from the athletic program, and forfeiture of any athletic scholarship. Any student athlete designated to provide a specimen, who voluntarily participates in this interference, shall be subject to discipline, including suspension from the institution, suspension from the athletic program, and forfeiture of any athletic scholarship.

## XI. EDUCATION PROGRAM

A drug use and abuse education program shall be provided to all student athletes at the beginning of the fall term and at

other times as deemed necessary by the Athletic Director, head coach or other designated representative. Attendance is mandatory for all student athletes. An attendance roster shall be maintained for each session of this program and shall include the signatures of each student athlete and the date of attendance. This program should include, at a minimum, the following:

- A. Discussion of drug testing policy for student athletes; and
- B. Presentation by a qualified substance abuse counselor or an individual with relative qualifications for such presentations; and
- C. Distribution of education materials concerning the use and abuse of illegal drugs.

## XII. PUBLICATION OF POLICY

The institution shall include the Drug Testing of Student Athletes policy in the student handbook and other appropriate institution publications, to ensure adequate notice and distribution.

## ALCOHOL/DRUGS

Intoxication from, or the use, display, or possession of alcoholic beverages or any controlled substance (drug) as outlined by the *Code of Alabama*, unless the student has a valid prescription for the use of the respective controlled substance is prohibited on campus, or at any athletic event. It is illegal for a person under the age of 21 to consume or possess alcohol in the state of Alabama. Public intoxication, on or off campus, is a violation of the Calhoun Athletic Department and will result in disciplinary action, which may include suspension and dismissal from the athletic program. Any student-athlete who is cited for a Drinking Under the Influence (DUI) charge will be suspended from athletic competition and will abide by the current drug policy.

## TOBACCO FREE POLICY

Calhoun Community College is committed to providing a safe and healthy environment for its employees, students and visitors. The College recognizes the right of persons to make their own decisions about their personal use of tobacco products away from the College. However, in light of findings of the U.S. Surgeon General that exposure to secondhand tobacco smoke and use of tobacco products are significant health hazards, the College has established a tobacco-free environment on its campuses and in college vehicles. Consequently, the use, distribution, or sale of tobacco products, including the carrying of any lighted smoking instrument, in College buildings or in or upon other College premises or inside College-owned, rented or leased vehicles, is prohibited.

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For the purposes of this policy, a “tobacco product” is defined to include any lighted or unlighted cigarette (including electronic cigarettes), cigar, pipe, bidi, clove cigarette, and any other smoking product, as well as smokeless or spit tobacco, also known as dip, chew, snuff or snus, in any form.

All College employees, students, visitors and contractors are required to comply with this policy, which shall remain in force at all times. Any College employee or student found to be in violation of the tobacco-free policy will be subject to a monetary fine. Tickets will be issued by campus police officer for violations of Calhoun’s tobacco-free policy. Monetary fines will be imposed as listed below, depending on whether the offender is an employee or student.

Any visitor or contractor found to be violating this policy shall be asked to discontinue the disallowed activity, and any failure by a visitor or contractor to discontinue the disallowed activity after being requested to do so shall result in the visitor or contractor being escorted off the college premises by campus police.

#### **Student Fines**

Any Calhoun student found to have violated this policy shall be subject to the following fines: 1st ticket – Warning, 2nd ticket - \$25.00 fine.

All fines must be paid within 7 days of ticketing. Fines that are not paid within the 7 days shall automatically double in amount.

A student who has a pending fine or fines may not register for classes nor have transcripts released until all fines are paid in full.

Any student wishing to appeal a fine arising from the finding of a tobacco-free violation under this policy may do so with the Dean for Students Affairs, Dr. Kermit Carter.

#### **Employee Fines**

Any Calhoun employee found to have violated this policy shall be subject to the following fines: 1st ticket – Warning, 2nd ticket - \$25.00 fine.

All fines must be paid within 7 days of ticketing. Fines that are not paid within the 7 days shall automatically double in amount.

Any employee wishing to appeal a fine arising from the finding of a violation of this policy may do so with the Vice President for Instruction and Student Success.

With the exception of advertising in a newspaper, magazine, or similar publication that is not produced by Calhoun College, no tobacco-related advertising or sponsorship shall be permitted on Calhoun Community College property or at college-sponsored events. No tobacco-related advertising or sponsorship shall appear in any publications produced by the College or by any club or association authorized by Calhoun Community College. For the purposes of this policy, the term “tobacco-related” applies to the use of a tobacco brand or corporate name, trademark, logo, symbol or motto, selling message, recognizable pattern of colors or any other indicia of product identification identical to or similar to, or identifiable with, those used for any brand of tobacco products or company which manufactures tobacco products.

The College President will develop administrative regulations and procedures as necessary to implement this policy, including provisions for notification, signage, disciplinary consequences, complaint procedures and enforcement.

Procedures will be developed to offer or promote prevention and education initiatives that actively support non-use and address the risks of all forms of tobacco use. The College will also endeavor to have information available for its students and employees on community programs or services related to helping persons stop the use of tobacco products.

#### **Firearms**

Calhoun Community College prohibits all firearms on campus or at athletic activities.

“ Persistence can change failure into extraordinary achievement. ”

— *Matt Biondi*

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# MINIMUM STANDARDS FOR PARTICIPATION

## **MINIMUM STANDARDS FOR PARTICIPATION**

Calhoun Community College offers team sports in the areas of baseball and softball. In order to become a member of these teams, each individual must meet certain minimum standards. The coach will make the final decision as to the individuals who make the teams based upon the minimum standards for participation listed below.

### **BASEBALL/SOFTBALL**

#### **INFIELDERS**

1. Have the physical ability to catch a ball
2. Have the arm strength to throw a base runner out
3. Have the mobility to get to a ground ball or a fly ball
4. Have the ability to make quick decisions

#### **OUTFIELDERS**

1. Have the running speed to cover a large area
2. Have the physical ability to catch a ground ball or a fly ball
3. Have the arm strength to throw from the outfield to home plate or other bases
4. Have the ability to judge a fly ball "off of the bat"
5. Have the ability to make decisions as to where to throw the ball

#### **CATCHERS**

1. Have the arm strength to throw a base runner out when trying to steal a base
2. Have the ability to catch a ball thrown by a pitcher
3. Have the ability to catch a "pop up"
4. Have the quickness and mobility to play the position
5. Have the ability to make decisions and be a leader on the field

#### **PITCHERS**

1. Have the control to throw strikes and control the speed of the ball
2. Have the ability to get batters out
3. Have the arm strength to throw a ball hard
4. Have the ability to throw different types of pitches
5. Have the ability and mobility to field the position
6. Have the ability to make quick decisions on the mound

#### **BATTERS**

1. Have the ability to hit a ball
2. Have the speed and quickness to run the bases
3. Have the ability to slide into bases
4. Have the ability to make quick decisions

### **GOLF**

#### **MEN'S AND WOMEN'S TEAM STANDARDS**

1. Tournament competition experience is looked upon very strongly
2. Work ethic in classroom and on-course
3. Character and Attitude is of high standard
4. Scoring average 70-85

ALL PLAYERS ARE EXPECTED TO HAVE A STRONG WORK ETHIC, FOLLOW INSTRUCTIONS, AND RESPECT ALL TEAMMATES, MANAGERS, AND COACHES.

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# ATHLETIC CODE OF CONDUCT

## CONDUCT EXPECTATIONS

The College assumes that entering student athletes are adults who have developed mature behavior patterns, positive attitudes, and conduct above reproach. Student athletes are treated in accord with this belief.

The College reserves the right to dismiss any student athlete or member of the Athletic Department staff whose on-or-off campus behavior is considered undesirable or harmful to the College. Calhoun Community College is a public educational institution of the State of Alabama and, as such, shall not permit on its premises, or at any activity which it sponsors, the possession, use, or distribution of any alcoholic beverage or any illicit drug by any student, employee, or visitor. In the event of the confirmation of such prohibited possession, use, or distribution by a student or employee, Calhoun Community College shall, within the scope of applicable Federal and State due process requirements, take such administrative or disciplinary action as is appropriate. For a student, the disciplinary action may include, but shall not be limited to, suspension or expulsion. Athletes found in possession of alcohol or non-prescription drugs will be arrested and held until a parent(s) or guardian(s) can be notified.

For the protection and convenience of all student athletes and the community, regulations prohibit disorderly conduct either on the campus or in the classroom. Student athletes participating in any unauthorized mass demonstration, or whose presence and/or actions constitute a general disturbance, or who fail promptly to obey any order to disperse given by any college official or by any duly constituted law enforcement officer, are subject to immediate suspension from the College. Reasonable quiet shall be maintained at all times in and around the College buildings. Possession of weapons on the campus is prohibited.

Student athletes conducting themselves in such a manner as to disturb or disrupt a class will be told by the instructor to leave the classroom. The student athlete may return to class as soon as he/she is capable of conducting himself/herself as a mature adult. However, the second such offense would require the student athlete to meet with the Dean of Student Affairs and could result in charges being brought against the student athlete by the Dean of Student Affairs. Charges against a student athlete must be resolved by a formal due process hearing, which is outlined in the college catalog.

## ACADEMIC INTEGRITY

**Misconduct Defined.** A student shall be subject to disciplinary action by the College for:

Any form of dishonesty, including cheating, plagiarism, or furnishing false information to the College.

**Cheating** is defined, for academic purposes, to include, but not be limited to, the use of unauthorized aids (such as crib sheets or other items such as written materials; drawings; lab reports; discarded computer printouts, stored information, or programs); unauthorized assistance on take-home exams or projects; copying, or copying from, another student's work; soliciting, providing, and/or receiving any unauthorized aid or assistance (whether orally or in writing); or similar or equivalent acts contrary to the principles of academic honesty.

**Plagiarism** is defined to include the act of using in one's work, or as one's work, the work of another without clearly indicating that the work is someone else's and stating the source of the other's work.

Forgery, alteration, or misuses of College documents, records or identification.

**Disciplinary Action by Instructor.** With regard to a matter of academic dishonesty in taking a college course, the College's respective faculty members are authorized to administer certain appropriate disciplinary action. If a given faculty member has substantive evidence of a student's having committed, attempted to commit, or solicited an act of cheating, plagiarism, or any other form of academic dishonesty, the faculty member shall have the authority to (1) impose a grade of "F" for the respective assignment or test; (2) impose an "F" for the respective course; (3) require that an assignment be redone or a test be retaken; (4) impose other similar sanctions designed to preserve academic integrity. The faculty member shall not have the right to suspend or expel a student. That authority is reserved for the Dean for Student Affairs and the College Disciplinary Committee. If the faculty member believes that the improper conduct should be subject to greater punishment, or additional punishment, then the case should be referred to the Dean for Student Affairs for disciplinary review.

Refer to the Student Handbook in the College Catalog for complete Student Disciplinary Procedures.

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## CLASS ATTENDANCE

Your education comes first, athletics second, and everything else follows in the chain. Regular class attendance is important to gain and demonstrate competency in course concepts and skills. Students are expected to accept responsibility for class attendance and to complete in-class work assignments and examinations as scheduled by the instructor. Some programs require attendance for program accreditation or certification. Students should consult departmental policies or guidelines for details. Student athlete absences for game participation must be kept to a minimum. **The student athlete is responsible for class activities missed during any absence. It is the student's responsibility to contact the instructor in regard to missed assignments or tests for game absences.**

## CALHOUN COMMUNITY COLLEGE ATTENDANCE POLICY

College instructors are required to provide a syllabus to each student enrolled in their course. The syllabus establishes the instructor's expectations, policies, procedures, course content, course schedule, and other information defining the requirements of the course for the student. Upon receiving the syllabus, students are deemed to be on notice of its contents and are assumed to understand and abide by the expectations, policies, and procedures stated therein. Students who have questions regarding the syllabus should first consult their instructor and, if necessary, the department chairperson before contacting the dean.

**If a student fails to officially withdraw from a course, this could result in a grade of F and adversely impact financial aid.**

### Final Examination Attendance

Attendance at final examinations is mandatory. Such examinations are administered in all academic subjects at the end of each semester in accordance with an examination schedule issued by the Dean or designee. Any student who must miss a final examination has the responsibility of notifying his/her instructor to make arrangements to take the final examination on an alternate date, if possible. This is accomplished by filling out a form entitled "Permission to Alter Final Examination Schedule" which may be obtained in divisional/departmental offices. One copy of the form is retained by the faculty member and one copy is retained by the student.

Faculty members should not change the published class examination schedule without prior approval from the Dean or designee.

**A student-athlete's eligibility may be jeopardized if a student receives a withdrawal (W) in a course. It is imperative that all student-athletes complete all assignments/tests missed in a timely manner.**

## WITHDRAWAL POLICY

A student who wishes to withdraw from a course(s) after the drop/add period may do so by completing the withdrawal process at MyCalhoun.

Student athletes are not permitted to withdraw from a course without permission from Mrs. Gina Loosier, the athletic academic advisor, **AND** the team coach. The coach/academic advisor requires written verification/documentation from the instructor prior to making a decision for withdrawal. The athletic withdrawal form may be picked up from the coach or academic advisor. If a student-athlete receives permission to withdraw from the course, the student-athlete will be required to complete the course the following semester. The student-athlete may be required to pay for future classes as a result of the withdrawal.

## STUDENT RESPONSIBILITIES

1. You must complete all application forms accurately and submit them on time to the proper department(s).
2. You must provide accurate information. In most instances, misreporting information on financial aid application forms is a violation of the law and may be considered a criminal offense.
3. You must return all the necessary documentation, verification, corrections, and/or new information requested by the Athletic Department or other collegiate office.
4. You are responsible for reading and understanding all forms that you are asked to sign and for keeping copies of them.
5. You must be aware of and comply with deadlines for application for aid.
6. Work-Study recipients must not complete any work-study assignments during classes, scheduled practice, or games.
7. Work-Study recipients are responsible for having their timesheets signed and in the Office of Student Financial Aid on the 20th of each month unless otherwise directed.

Additional information may be obtained from Dr. Nancy Keenum, Athletic Director.

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## ATHLETIC CODE OF CONDUCT

An athletic code of conduct has been established in order to inculcate discipline, teamwork, team pride, good sportsmanship, establish leadership, establish a respect for rules and authority, and to eliminate disruptive influences. Academic eligibility and academic standards of progress must be maintained. Failure to maintain eligibility and academic standards will result in the athlete not participating in games or practice as stipulated by the coach and the Athletic Department.

### PRACTICE

1. Your attitude in practice is expected to be one of hustle, desire, and respect.
2. Promptness at all practices and team meetings is required. Continued violations may result in dismissal from the team and loss of your scholarship.
3. Managers are an extension of the coach. They are expected to be treated with the same respect as the coaches.

### COMPETITION

1. You are representing Calhoun Community College in different communities, cities, and towns. The only impression many of these people will have of Calhoun Community College is the one they form as we pass through their city. Conduct yourself in a way that will bring honor to yourself and this institution.
2. Transportation will be provided for road games. All players and managers will leave on the bus and return on the bus.
3. Arrival and departure times will be determined by the coach. If you are late, you will be left behind.
4. Team travel attire or uniforms will be worn on all trips unless directed by the coach. Student athletes may be asked to wear dress clothes on occasion.
5. Any athlete or manager suspended from the team will not be allowed to travel with the team or sit on the team bench.

## NJCAA CODE OF CONDUCT

This code of conduct applies to all region, district and national events, contests and tournaments sponsored by the National Junior College Athletic Association. Violations of the code of conduct occurring during the regularly scheduled season events shall be referred to the respective conference or region standards and ethics committee.

### Code of Conduct

- A. Participants shall recognize the responsibility for proper conduct

at any national tournament, event or contest sponsored by the NJCAA or its member colleges.

- B. Coaches shall recognize and assume responsibility for the actions of themselves and the team members. Each coach who has participants competing in the event shall be responsible for informing each participant about the Code of Conduct.

### Behavior

Coaches, players, and institutional personnel must remember that they are representatives of an institution of higher learning, its faculty, and administration and student body. As such they are expected to conduct themselves in a manner which would reflect credit on their team, institution, region and the NJCAA. Student athletes, coaches and institutional personnel who are participating in NJCAA events are subject to all NJCAA rules regulations and penalties as stated in the NJCAA handbook as well as local, state and federal laws.

Inappropriate and unacceptable behavior by coaches, players or institutional personnel will not be tolerated before, during, or after contests; at the hotel or in public while representing their college. This Code of Conduct does not replace Article XVIII of the NJCAA handbook. Unacceptable forms of behavior include but are not limited to: Fighting, taunting, inappropriate celebration, disrespectful attitude toward opponents, officials, tournament administrators, use of profane and vulgar language, use of tobacco and/or alcohol, disrespectful attitude toward host hotel personnel, and unlawful activities.

### Derogatory comments

Coaches, athletes or institutional personnel shall not make derogatory public comments regarding administration of a tournament or officiating of contests during post game interviews or at other times; to print or broadcast media, in news releases or institutionally produced news releases or under any conditions when their comments may become public. The head coach shall be fully responsible for assuring that no public comments are made by the coaching staff, student athletes or institutional personnel about officiating, fighting or other incidents which occur during contests.

A coach shall not address or permit anyone in the team area to address uncomplimentary remarks to any game official during the progress of a contest or engage in conduct which might incite student athletes or spectators against officials.

### Reporting

Violations of the Code of Conduct may be reported to the Executive Director of the NJCAA or his designee. Procedures and Penalties may be found in the NJCAA Handbook. See Dr. Keenum or Coach Burns for more information.



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# APPENDIX

## Athletic Insurance Instructions

**The Alabama Community College Conference** maintains a sports accident insurance policy for all covered athletic injuries. This policy is excess to any other valid and collectible insurance – it is a secondary policy and all claims must be submitted to the athlete’s primary insurance first. Please send this with the student-athlete any time medical expense is incurred. This will help decrease the amount of time it takes to adjudicate a claim.

1. An injury report must be submitted (appendix) by Coach;
2. Submit medical charges to any other insurance policy the patient is covered under first (regardless if the patient is the primary member or a dependent);
3. Once primary insurance claim is processed, submit the itemized bill and primary carrier statement to the athletic office.

**BMI Benefits, LLC**  
**P.O. Box 511**  
**Matawan, NJ 07747**  
**1-800-445-3126**  
**[www.bobmccloskey.com](http://www.bobmccloskey.com)**

**Group Name: Alabama Community College Conference**  
**School: Calhoun Community College**

4. Payment will be made directly to the medical provider, unless otherwise requested.

*Disclaimer: Claims submitted under the Alabama Community College Conference coverage are subject to all policy limitations and exclusions. This instruction sheet is not a guarantee of payment. It is intended only to facilitate submission of claims.*







HOW TO FILE YOUR CLAIM:

- 1. Complete this form within 90 days
2. Attach itemized bills and primary carrier statements.
3. Mail to: BMI Benefits, LLC, P O Box 511, Matawan, NJ 07747 / 1-800-445-3126

ANY PERSON WHO KNOWINGLY AND/OR WITH INTENT TO INJURE, DEFRAUD OR DECEIVE AN INSURANCE COMPANY OR OTHER PERSONS FILES A STATEMENT OF CLAIM CONTAINING FALSE, INCOMPLETE OR MISLEADING INFORMATION, MAY BE GUILTY OF INSURANCE FRAUD AND SUBJECT TO CRIMINAL AND SUBSTANTIAL CIVIL PENALTIES

PART 1A: POLICYHOLDER

This part must be completed and signed by an official of the policyholder or the claim cannot be processed.

School/Organization Policy# SICL40400627001
Address

Injured Person's Name Male Female Date of Birth

Injury Date: Time: Type of Sport or Activity:

Where and how did accident occur? (Be specific-identify part of body and nature of injury.)

At the time of injury, was the injured involved in an activity sponsored and supervised by the policyholder? YES NO
Name of Supervisor Was he/she a witness to the accident? YES NO
Signature of Supervisor/Official Title Date

PART 1B: INSURED INFORMATION

THIS PORTION MUST BE FILLED OUT COMPLETELY BEFORE CLAIMS CAN BE PROCESSED

Injured Person's Social Security Number
Injured Person's Home Address
City/State/Zip Home Phone: Cell Phone:
Is the injured person employed? Select If yes, please fill out Section A below.
Is the injured person married? Select Spouse's Name:
Is the spouse employed? Select If yes, please fill out Section B below.

Parent/Guardian Information

Father/Guardian Name Mother/Guardian Name
Address Address
City/State/Zip City/State/Zip
Home Phone: Home Phone:
Is father employed? Select If yes, fill out section A. Is mother employed? Select If yes, fill out section B.

SECTION A (INSURED/FATHER)

Employer:
Address
City/State/Zip
Phone
Insurance Company
Policy #

SECTION B (SPOUSE/MOTHER)

Employer
Address
City/State/Zip
Phone
Insurance Company
Policy#

MEDICAL INFORMATION AUTHORIZATION ASSIGNMENT OF BENEFITS:

You are hereby authorized to furnish at the request of and to BMI Benefits, LLC or their representatives information which you may possess; including findings and treatment rendered, X-rays and copies of all hospital or medical records. all occasioned by professional services and hospital care rendered on my behalf.

The foregoing authorization is granted with the understanding that any legal rights I may ordinarily have to claim communications between us as privileged are hereby expressly and voluntarily waived. A Photostat of this authorization shall be considered as effective and valid as the original. PAYMENT WILL BE MADE TO THE PROVIDERS OF SERVICE (HOSPITAL, PHYSICIAN AND OTHERS), UNLESS A PAID RECEIPT OR STATEMENT ACCOMPANIES THE BILL AT THE TIME THE CLAIM IS SUBMITTED.

New York: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Claimant or Authorized Person's Signature

Date

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### **Claim Form Fraud Statement**

#### **FOR RESIDENTS OF ALL STATES OTHER THAN THOSE LISTED:**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**ARIZONA:** For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

**CALIFORNIA:** For your protection California law requires the following to appear on this form. Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

**COLORADO:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the department of regulatory agencies.

**FLORIDA: WARNING:** Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**NEW HAMPSHIRE:** Any person who with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

**NEW JERSEY:** Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

**VIRGINIA:** Please **NOTE** that these fraud warnings **DO NOT** apply in the State of Virginia.

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**Statement of No Other Insurance**

I, \_\_\_\_\_, declare that I was not covered  
(Insured's Name)

by any other insurance policy, through myself or my parents for the accident dated \_\_\_\_\_.

Should any insurance become effective during my treatment I will notify BMI Benefits and forward all eligible bills to the new carrier. I understand BMI Benefits coverage is excess to all other insurance and will pay after all collectible insurance.

I understand that if any of these statements are false it could deem my claim ineligible.

\_\_\_\_\_  
(Insured or Parent signature if insured is a minor)

\_\_\_\_\_  
(Date)

**FRAUD WARNING:**

**ANY PERSON WHO KNOWINGLY AND/OR WITH INTENT TO INJURE, DEFRAUD OR DECEIVE AN INSURANCE COMPANY OR OTHER PERSONS, FILES A STATEMENT OF CLAIM CONTAINING FALSE, INCOMPLETE OR MISLEADING INFORMATION MAY BE GUILTY OF INSURANCE FRAUD AND SUBJECT TO CRIMINAL AND SUBSTANTIAL CIVIL PENALTIES.**



CALHOUN COMMUNITY COLLEGE

Post Office Box 2216 • Decatur, Alabama 35609-2216 • Phone 256-306-2500 • www.calhoun.edu

**CLAIM FOR UNINSURED MEDICAL COSTS OR PERSONAL PROPERTY DAMAGE ON  
INSTITUTION PROPERTY**

1. Name of Claimant: \_\_\_\_\_
2. Mailing Address of Claimant: \_\_\_\_\_  
\_\_\_\_\_
3. Home Telephone Number: \_\_\_\_\_
4. Business Telephone Number: \_\_\_\_\_
5. Date of Accident or Injury: \_\_\_\_\_
6. Where did injury or damage occur: \_\_\_\_\_
7. Statement of Facts (attach accident/incident report): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. IS THIS CLAIM MADE FOR:**

a. Uninsured Medical Expenses? Yes  No

Was this an on-the job-injury? Yes  No

Amount: \$ \_\_\_\_\_

Do you have insurance? Yes  No

All medical expenses must be submitted to your insurance company. Attach documentation to support the amount claimed, such as itemized bills and insurance company statement(s) showing the expenses that have been filed and the amount paid or payable by insurance.

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b. Permanent Disability?  Yes  No

Amount: \$ \_\_\_\_\_

Describe: \_\_\_\_\_

Attach detailed statement by doctor of vocational expert describing extent of disability.

c. Damage to personal property? Yes  No

Amount: \$ \_\_\_\_\_

Attach bills, receipts, etc. to substantiate amount claimed. If automobile, attach two estimates of repair costs.

Describe property: \_\_\_\_\_  
(year/make/model of vehicle, watch, eyeglasses, clothing, etc.)

Do you have insurance that would cover all or part of the damage?  
 Yes  No

Amount of coverage: \$ \_\_\_\_\_ Deductible: \$ \_\_\_\_\_

Have you filed for coverage to which you are entitled under your policy?  
 Yes  No

d. Miscellaneous/Other expenses?  Yes  No

Amount: \$ \_\_\_\_\_

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach documentation to substantiate

**TOTAL AMOUNT CLAIMED (Combine A/B/C/D):** \$ \_\_\_\_\_

No part of this claim has been assigned by me and no amount has been paid to or received by me in payment for any damages/injury complained of herein except as set out as follows: (list amounts received from insurance of any other sources)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Claimant: \_\_\_\_\_ Date: \_\_\_\_\_

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# Calhoun Warhawks

## Baseball Schedule - FALL 2016

<b>DATE</b>	<b>OPPONENT</b>	<b>LOCATION</b>	<b>TIME</b>
Friday, Sept 9	AL Southern CC Lawson State	Troy University Troy, AL	11:00 1:30
Tuesday, Sept 13	Shelton Sophomore Showcase	Shelton State Tuscaloosa, AL	TBA
Friday, Sept 16	CVCC Dothan	Central Alabama Community College	TBA
Friday, Sept 23	Chat Valley CC Jeff Davis CC	Alabama State University	11:00 1:30
Sunday, Oct 2	AL Spartans Tommy Morson	Calhoun	1:00 DH
Thursday, Oct 6	Marion Wallace State	Auburn - Montgomery	1:00 3:30
Sunday, Oct 9	TBD TBD	UNA	TBD TBD
Sunday, Oct 16	Martin Methodist	Martin Methodist	1:00
Sunday, Oct 21	UNA	UNA	TBD

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# Calhoun Warhawks

## Men's Golf Schedule - FALL 2016

DATE	TOURNAMENT	LOCATION	COURSE	TIME
Sept 11-13, 2016	Wallace State Invitational	Cullman, AL	Cross Creek Golf Course	TBA
Sept 25-27, 2016	District IV Preview	Brewton, AL	Brewton Country Club	TBA
October 9-11 2016	Calhoun State Invitational	Decatur, AL	TBA	TBA
November 6-8 2016	CACC/WPCC Invitational	Alexander City, AL	Willow Point Country Club	TBA



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# Calhoun Lady Warhawks

## Softball Schedule - FALL 2016

<b>DATE</b>	<b>OPPONENT</b>	<b>LOCATION</b>	<b>TIME</b>
Friday-Saturday, Sept 2-3	John A. Logan Fall Classic	Carterville, IL Herrin Park	TBA
Saturday, Sept 17	UAH	Huntsville, AL	TBA
Friday, Sept 23	Lady Chargers Fall Classic	Columbia, TN	TBA
Saturday, Sept 24	Tennessee State Play 4 Tay Tournament	Nashville, TN (Belmont)	TBA
Wednesday, Sept 27	UNA	Florence, AL	TBA
Saturday, Oct 1	UNA Classic	Florence, AL	TBA
Friday, Oct 7	Alabama A&M	Huntsville, AL	TBA
Friday, Oct 14	'Houn Classic Martin Methodist, Alabama A&M, Calhoun	Decatur, AL (Wilson Morgan Park)	TBA
Saturday, Oct 15	'Houn Classic Martin Methodist, East MS, Columbia, Marion Military Institute, Calhoun, West Alabama	Decatur, AL (Wilson Morgan Park)	TBA
TBA	Alumni/Intrasquad	Calhoun	TBA

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# Calhoun Lady Warhawks

## Women's Golf Schedule - FALL 2016

DATE	TOURNAMENT	LOCATION	COURSE	TIME
Sept 10-12, 2016	Birmingham Southern	Birmingham, AL	Highland Park Golf Course	TBA
October 9-11, 2016	Wallace State	Cullman, AL	TP Country Club	TBA
October 23-25, 2016	Martin Methodist	Athens, AL	Canebreak Club	TBA

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## **STUDENT ATHLETE CONSENT**

**NOTICE:** AFTER READING THE 2016-2017 ATHLETIC HANDBOOK, PLEASE SIGN THIS FORM AND RETURN IT TO THE ATHLETIC OFFICE BY **FRIDAY, SEPTEMBER 2, 2016**.

**YOU CANNOT PARTICIPATE IN ANY GAMES  
UNTIL THIS FORM IS ON FILE.**

I have carefully read and fully understand the information printed in the 2016-2017 Athletic Handbook and agree to abide by all the guidelines presented by the Calhoun Community College Athletic Department. I understand if I am not involved on a sports team, I will return all equipment and attire assigned to me within one (1) week.

I agree and consent for my Coach/Athletic Director/Athletic Academic Advisor to distribute unofficial copies of my transcripts to 4-year colleges and university athletic personnel by request. I understand and agree for my Coach/Athletic Director/Athletic Academic Advisor to discuss my academic progress with my parents/guardian. I further agree that Calhoun Community College may release pertinent athletic information to the media.

---

### **ACKNOWLEDGEMENT OF STUDENT ATHLETE DRUG TESTING POLICY**

I certify that I have received a copy of The Alabama Community College System Drug Testing Policy and Guidelines for student athletes, and I have read and understand the requirements of the policy and guidelines in order to participate in intercollegiate athletics.

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### **CONSENT TO DRUG TESTING**

I understand that to participate in intercollegiate athletics, I will be required to submit to mandatory drug testing. I agree to submit to urine specimen collection(s) for purposes of analysis for drug use. I further agree and consent to the disclosure of the records and test results relating to this analysis to be released to the Athletics Director, Head Coach, or other designated college representative in order that my eligibility to participate in the athletic program can be determined.

---

Date

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Student Athlete's Signature

---

Student Athlete's Name Printed

---

Date of Birth

---

Calhoun "C" Number

---

Parent/Legal Guardian's Signature  
(if athlete is under 18 years old)

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