Division of Health
Nursing Department

Nursing Application
for ITT Tech Students

Spring Semester 2017

The nursing programs at Calhoun Community College are approved by the Alabama Board of Nursing
P.O. Box 303900 Montgomery, Alabama 36130 (800) 656-5318 www.abn.state.al.us
and accredited by the Accreditation Commission for Education in Nursing (ACEN)
3343 Peachtree Road NE, Suite 850 Atlanta, Georgia 30326 (404) 975-5000 www.acenursing.org
Nursing Application Minimum Requirements

- Applicants that are not current Calhoun Community College students, must first apply to Calhoun Community College and be accepted as a student.

- Applicants must submit official transcripts from every college ever attended to the CCC Department of Admissions and Records.

- All applicants must submit an unofficial copy of an all transcripts in the application envelope.

- Applicants must submit a valid ACT composite score of 18 or higher. Scores can be obtained from the Office of Admissions on either campus.

- All applicants must read and signify understanding of the Alabama Community College System Nursing Essential Functions found on pp. 9-10 of this application.

- Applicants must have a minimal grade point average (GPA) of 2.5 based on the core Nursing courses (BIO 201, BIO 202, MTH 100, and ENG 101).

- Applicants must have completed (MTH 100) Intermediate College Algebra, (ENG 101) English Composition I, (BIO 201) Human Anatomy and Physiology I, and (BIO 202) Human Anatomy and Physiology II.

- Consideration of transfer credits from ITT Tech is for students who have completed 15 credit hours at Calhoun Community College.
APPLICATION PACKET CHECKLIST

All required application pages and supporting documents are to be enclosed in **ONE ENVELOPE. Do not fold or staple the documents.** Application packets must be received by the Nursing Department no later than **5:00 pm on Monday, October 17, 2016.** Information cannot be accepted via fax or by email and individual pages of required documentation will not be accepted with the exception of letters of good standing from nursing directors at other colleges.

**MAILING ADDRESS:**
Calhoun Community College
Nursing Department
P.O. Box 2216
Decatur, AL 35609

**PHYSICAL LOCATION:**
CCC Decatur Campus
Health Sciences Building – 3rd floor Administration

Hours:  Monday – Thursday 8 am – 5 p.m
Friday 8-11:30 am

- Do not fold and do not staple transcripts, application pages or other documentation.
- Do not include health forms, financial aid records, or other information that is not specifically requested. The nursing department will not be responsible for these items.
- Each time an individual applies to a nursing program an application packet must be completed in its entirety; copies of items submitted should be retained as information will not be released from previous application packets.

Please check (✔️) if the following is enclosed:

- A valid ACT composite score of 18 or higher
- An UNOFFICIAL transcript from every college attended
- Page 4 of the Application with your name and contact information
- Points worksheet on page 6
- Pages 7-8 for application
- HESI Exam scores from all courses

Incomplete application packets will not be returned.
Applications missing required documentation will not be considered.
Nursing Programs Application
Spring Semester 2017

PRINT CLEARLY

INCLUDE THIS PAGE IN THE APPLICATION ENVELOPE

First Name: __________________________  Initial: _____  Last Name: __________________________

Maiden Name (if applicable): __________________________  Calhoun Student ID (C#): __________________________

Mailing Address: __________________________

________________________________________

Valid Email: ____________________________@

This email address will be used for communication regarding selection.

City: __________________________

State: __________________________  Zip: __________  Telephone: (______)___________________________

Alabama Practical Nurse License
Number: __________________________

Office Use ONLY:

Date Received by Department: __________

Dept. Rep. Initials: ________

TURN TO PAGES 6-8 TO COMPLETE THE APPLICATION

NO INFORMATION ABOUT ACCEPTANCE WILL BE GIVEN OVER THE PHONE OR IN PERSON.
All applicants will receive an email notifying them whether or not they were accepted into the Spring 2017 Nursing programs. The Nursing department will not call applicants if emails are returned as “undeliverable,” as it is the responsibility of the applicant to provide a correct address. Keep a copy of your application and transcripts. Once submitted, copies of your application and transcripts will not be made or transferred for re-application.
The number of students who can be enrolled in nursing programs is limited. After meeting all minimum admission requirements, applicants are rank-ordered using the following point system:

<table>
<thead>
<tr>
<th>Application Points System</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACT Composite:</strong></td>
<td>Max 36</td>
</tr>
<tr>
<td><strong>Course Grades:</strong> A=3, B=2, C=1</td>
<td>Max 12</td>
</tr>
<tr>
<td><strong>College Courses</strong></td>
<td></td>
</tr>
<tr>
<td>BIO 201 – Anatomy &amp; Physiology I</td>
<td>0-3</td>
</tr>
<tr>
<td>BIO 202 – Anatomy &amp; Physiology II</td>
<td>0-3</td>
</tr>
<tr>
<td>ENG 101 – English Composition I</td>
<td>0-3</td>
</tr>
<tr>
<td>MTH 100 – Intermediate College Algebra</td>
<td>0-3</td>
</tr>
<tr>
<td><strong>Additional Points:</strong></td>
<td>Max 10</td>
</tr>
<tr>
<td>All General Education Courses Completed</td>
<td>6</td>
</tr>
<tr>
<td>GPA on Core courses listed above (to 2 decimal places)</td>
<td>0-4</td>
</tr>
<tr>
<td><strong>Total Possible Points</strong></td>
<td>Max 58</td>
</tr>
</tbody>
</table>

- Decisions will be made concerning acceptance and denials on **October 31, 2016**. You will be notified regardless of the decision by email.
- If accepted, you are required to attend a skills validation on **November 2, 2016, 8:00am**.
- If accepted, you are required to attend orientation on **November 9, 2016, 9:00am**.
Associate Degree Nursing Program Application Points for ITT Tech Students
Nursing Application Point System Worksheet

Name of Applicant: _______________________________ Calhoun Student ID (C#): _______________________

The number of students accepted in nursing programs is limited. Applicants who meet minimum admission requirements are rank-ordered using the following point system:

Complete this worksheet & include in application envelope

<table>
<thead>
<tr>
<th>Points</th>
<th>Office Use Only</th>
</tr>
</thead>
</table>

| ACT Composite Score: __________ | Max 36 |

The number of points for this section equals the composite score on your ACT.

| Course Grades: A=3, B=2, C=1 | Max 12 |

<table>
<thead>
<tr>
<th>Course</th>
<th>ACADEMIC INSTITUTION:</th>
<th>Circle ONE:</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 201 – Human Anatomy &amp; Physiology I</td>
<td></td>
<td>A=3 B=2 C=1 Not Completed/Not Taken</td>
<td>0-3</td>
</tr>
<tr>
<td>BIO 202 – Human Anatomy &amp; Physiology II</td>
<td></td>
<td>A=3 B=2 C=1 Not Completed/Not Taken</td>
<td>0-3</td>
</tr>
<tr>
<td>ENG 101 – English Composition I</td>
<td></td>
<td>A=3 B=2 C=1 Not Completed/Not Taken</td>
<td>0-3</td>
</tr>
<tr>
<td>MTH 100 – Intermediate College Algebra (or higher MTH)</td>
<td></td>
<td>A=3 B=2 C=1 Not Completed/Not Taken</td>
<td>0-3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Points:</th>
<th>Max 10</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 220:</td>
<td>Completed</td>
<td>Not Completed/Not Taken</td>
</tr>
<tr>
<td>PSY 210:</td>
<td>Completed</td>
<td>Not Completed/Not Taken</td>
</tr>
<tr>
<td>SPH106 or SPH107:</td>
<td>Completed</td>
<td>Not Completed/Not Taken</td>
</tr>
<tr>
<td>HUMANITIES:</td>
<td>Completed</td>
<td>Not Completed/Not Taken</td>
</tr>
</tbody>
</table>

All 8 general education courses completed with a grade of C or higher

YES=6

NO=0

GPA on Core courses listed above (to 2 decimal places)

0 - 4
Nursing Application

Circle the correct response:

1. **MINIMUM APPLICATION REQUIREMENTS**
   
   Yes or No 1. I have submitted an application and been accepted as a student by Calhoun Community College.

   Yes or No 2. I have submitted transcripts from every college I have attended to the CCC Office of Admissions and Records before **October 17, 2016**.

   Yes or No 3. I have a current cumulative grade point average (GPA) of at least 2.5 based on the core nursing courses (ENG 101, MTH 100, BIO 201, and BIO 202).

   Yes or No 4. I have completed MTH 100 Intermediate College Algebra with a grade of C or higher.

   Yes or No 5. I have completed ENG 101 English Composition I with a grade of C or higher.

   Yes or No 6. I have completed BIO 201 Anatomy & Physiology I with a grade of C or higher.

   Yes or No 7. I have completed BIO 202 Anatomy & Physiology II with a grade of C or higher.

   Yes or No I understand that the above items 1-6 are the **MINIMUM APPLICATION REQUIREMENTS** for the nursing program and, because program enrollment is limited, meeting minimum requirements does not guarantee acceptance.

   Yes or No I have included a copy of a valid ACT score.

   Yes or No I have included a copy of UNOFFICIAL transcripts from all colleges I have ever attended. I understand it is my responsibility to make certain the transcripts are correct.

2. **MINIMUM ENROLLMENT REQUIREMENTS**
   
   Yes or No 1. I have read the ACCS Essential Functions for Nursing (page 9-10) and understand I must meet these requirements with or without reasonable accommodations.

   If yes, I understand that if accommodations are required to meet the Essential Functions it is my responsibility to request reasonable accommodation through the CCC Office of Special Populations, Dawn Hale 256-306-2630.

   Yes or No 2. I understand that students in healthcare programs are required to submit to a background check and drug screening by a vendor designated by the College to comply with clinical affiliate contracts. I understand that the background check and/or a confirmed positive drug screen may render me ineligible to participate in required learning experiences at clinical affiliates because I will be denied access. In this event, I understand that I will be dismissed from the program and a grade of “F” will be recorded for course(s) if I do not officially withdraw.

   Yes or No 3. I understand that students in healthcare programs are required to submit to a health examination by a licensed physician or CRNP, to provide documentation of immunization to certain communicable diseases, and to undergo tuberculosis screening.

   Yes or No 4. I understand that during my nursing education I will come in contact with infectious diseases. I further understand that my health and accident insurance and/or expenses are my responsibility.

   Yes or No 5. I understand that I will be required to submit evidence of current cardiopulmonary resuscitation certification. (AHA Health Care Provider, ARC BLS for the Healthcare Provider, or American Safety and Health Institute CPR Pro)
6. I understand I must purchase professional liability insurance through the College.

7. I understand that it is my responsibility to read and abide by all policies noted in the CCC Catalog, Nursing Student Policy Manual, and nursing course syllabi.

I understand that the above items 1-7 are the MINIMUM ENROLLMENT REQUIREMENTS for the RN Bridge for LPN Nursing Program. I understand that all clinical requirements (background check, drug screen, health form, proof of immunization, TB testing, CPR certification) must be completed by a published deadline once I am accepted into a nursing program and prior to registration. If I fail to submit all required documentation by the deadline I will forfeit enrollment in the program.

I understand nursing students shall comply with the standards that determine acceptable behavior of a nurse in accordance with the Alabama Board of Nursing Administrative Code. Legal requirements for licensure as a nurse include being of good moral character. Individuals who have been found guilty of certain offenses may be denied licensure. State boards of nursing have the power to deny licensure to those found guilty of fraud or deceit, convicted of a felony, those guilty of a crime involving moral turpitude or gross immorality, those unfit or incompetent due to the use of alcohol or addiction to the use of habit-forming drugs; persons convicted of any violation of a federal or state law relating to controlled substances; those mentally incompetent; and individuals guilty of unprofessional conduct of a character likely to deceive, defraud or injure the public in matters pertaining to health. For additional information or a copy of the complete Code visit www.abn.state.al.us.

I understand that any falsification and/or omission of information on this application will remove my name from consideration for enrollment or may be grounds for dismissal from the program in accordance with College policies.

TRANSFER STATEMENTS

I understand that even if all application and enrollment requirements are met, that transfer of ITT coursework is not guaranteed, acceptance and placement are at the determination of the nursing department.

I understand that even if all application and enrollment requirements are met, acceptance is based on seats available.

___________________________________________________________                                ___________________
Signature                                             Date

Completed application packets must be received by the Nursing Department no later than Monday, October 17th at 5:00 pm. The Nursing Programs Admission Committee will meet in October. All applicants will be notified of decisions by email at the address supplied on the application. Please do not call the department as no information will be available by telephone.
The Alabama Community College System endorses the Americans' with Disabilities Act. In accordance with College policy, when requested, reasonable accommodations may be provided for individuals with disabilities. Physical, cognitive, psychomotor, affective and social abilities are required in unique combinations to provide safe and effective nursing care. The applicant/student must be able to meet the essential functions with or without reasonable accommodations throughout the program of learning. Admission, progression and graduation are contingent upon one's ability to demonstrate the essential functions delineated for the nursing programs with or without reasonable accommodations. The nursing programs and/or its affiliated clinical agencies may identify additional essential functions. The nursing programs reserve the right to amend the essential functions as deemed necessary. In order to be admitted and to progress in the nursing program one must possess a functional level of ability to perform the duties required of a nurse. Admission or progression may be denied if a student is unable to demonstrate the essential functions with or without reasonable accommodations. The essential functions delineated are those deemed necessary the ACCS nursing programs. No representation regarding industrial standards is implied. Similarly, any reasonable accommodations made will be determined and applied to the respective nursing program and may vary from reasonable accommodations made by healthcare employers. The essential functions delineated below are necessary for nursing program admission, progression and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

1) Sensory Perception
   a) Visual
      i) Observe and discern subtle changes in physical conditions and the environment
      ii) Visualize different color spectrums and color changes
      iii) Read fine print in varying levels of light
      iv) Read for prolonged periods of time
      v) Read cursive writing
      vi) Read at varying distances
      vii) Read data/information displayed on monitors/equipment
   b) Auditory
      i) Interpret monitoring devices
      ii) Distinguish muffled sounds heard through a stethoscope
      iii) Hear and discriminate high and low frequency sounds produced by the body and the environment
      iv) Effectively hear to communicate with others
   c) Tactile
      i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics
   d) Olfactory
      i) Detect body odors and odors in the environment

2) Communication/ Interpersonal Relationships
   a) Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
   b) Work effectively in groups
   c) Work effectively independently
   d) Discern and interpret nonverbal communication
   e) Express one's ideas and feelings clearly
   f) Communicate with others accurately in a timely manner
   g) Obtain communications from a computer

3) Cognitive/Critical Thinking
   a) Effectively read, write and comprehend the English language
   b) Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings
   c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
   d) Satisfactorily achieve the program objectives

4) Motor Function
   a) Handle small delicate equipment/objects without extraneous movement, contamination or destruction
   b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
   c) Maintain balance from any position
d) Stand on both legs
e) Coordinate hand/eye movements
f) Push/pull heavy objects without injury to client, self or others
g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
h) Walk without a cane, walker or crutches
i) Function with hands free for nursing care and transporting items
j) Handle small delicate equipment/objects without extraneous movement, contamination or destruction
k) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
l) Maintain balance from any position
m) Stand on both legs
n) Coordinate hand/eye movements
o) Push/pull heavy objects without injury to client, self or others
p) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
q) Walk without a cane, walker or crutches
r) Function with hands free for nursing care and transporting items
s) Transport self and client without the use of electrical devices
t) Flex, abduct and rotate all joints freely
u) Respond rapidly to emergency situations
v) Maneuver in small areas
w) Perform daily care functions for the client
x) Coordinate fine and gross motor hand movements to provide safe effective nursing care
y) Calibrate/use equipment
z) Execute movement required to provide nursing care in all health care settings
aa) Perform CPR and physical assessment
bb) Operate a computer

5) Professional Behavior
a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others
b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
c) Handle multiple tasks concurrently
d) Perform safe, effective nursing care for clients in a caring context
e) Understand and follow the policies and procedures of the College and clinical agencies
f) Understand the consequences of violating the student code of conduct
g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
i) Not to pose a threat to self or others
j) Function effectively in situations of uncertainty and stress inherent in providing nursing care
k) Adapt to changing environments and situations
l) Remain free of chemical dependency
m) Report promptly to clinicals and remain for 6-12 hours on the clinical unit
n) Provide nursing care in an appropriate time frame
o) Accepts responsibility, accountability, and ownership of one's actions
p) Seek supervision/consultation in a timely manner
q) Examine and modify one's own behavior when it interferes with nursing care or learning

Upon admission, an individual who discloses a disability can request reasonable accommodations. Individuals will be asked to provide documentation of the disability in order to assist with the provision of appropriate reasonable accommodations. The respective College will provide reasonable accommodations but is not required to substantially alter the requirements or nature of the program or provide accommodations that inflict an undue burden on the respective College. In order to be admitted one must be able to perform all of the essential functions with or without reasonable accommodations. If an individual's health changes during the program of learning, so that the essential functions cannot be met with or without reasonable accommodations, the student will be withdrawn from the nursing program. The nursing faculty reserves the right at any time to require an additional medical examination at the student's expense in order to assist with the evaluation of the student's ability to perform the essential functions.